# 8 Prompts to Include in the Custom Instructions of Al Security Mailbox

Al Security Mailbox leverages an Al Security Analyst to provide detailed explanations back to reporters. Security teams can personalize the Al Security Analyst by providing it with custom instructions. What should be included/in the custom instructions? The possibilities are endless. Personalizing the Al Security Analyst to engage your employees is fun, but when it comes time to type the instructions out it can be difficult. So, for all of you facing writer's block, here are eight customizable prompts to try with your organization!



## Specify the Tone Ultimately you want the

interaction with the Al Security Analyst to be pleasant, engaging, and representative of your security team. Specifying the tone can be an impactful way to accomplish that.



## Use a formal tone when

Potential prompt:

communicating with VIPs, but use a professional yet casual tone when communicating with the broader employee base. When responding to reporters who reported an identified malicious email, respond more formally. When responding to reporters who reported an identified safe or spam email, respond with humor.

### **Template** With the custom instructions

**Create a Custom** 

box, you can personalize the format of the response emails. This can make the response easier for employees to digest and understand.



#### Use the following email template when responding to reporters.

Potential prompt:

Hello {{reporter\_name}},

Thank you for reporting a phishing email and helping keep our

organization safe. An automatic analysis of the reported email has been conducted and the email was determined to be {{verdict}}. Sender: {{sender email}} Subject: {{subject}}

Analysis: {{Insert AI security analysis here}}"

**Provide Valuable** 

#### **Security Context** Security teams implement policies specific to end users

that can be forgotten or misunderstood. Security policies should be included in the custom instructions so the Al Security Analyst can educate and explain those policies to employees when it makes sense.

## awareness training which should be

Potential prompt:

completely thoroughly and promptly, and use [insert vendor name] for MFA.

We mandate 16 character count

passwords, send monthly security



**Encourage Follow-Up Responses** 

#### conversation with the AI Security Analyst by responding to the email with additional questions

security-related topics. This

about the reported email or other

Employees can sustain a

creates an opportunity to further educate the employee and improve security awareness.

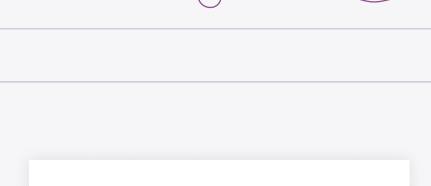
#### help you with additional questions about the reported email or other cybersecurity-related topics. Simply

**Potential prompt:** 

Include the following at the conclusion

of your responses to employees: 'I can

reply to this email with your question!'



When responding to employees, begin

response and then respond with the

every response with an English

same message below in French.

If your business operates with employees in several countries, you can customize the Al

employees.

Languages

Security Analyst to respond in

the native languages of those

Respond in Multiple

**Provide More** 

**Verbose Security** 

**Awareness Education** 

## Separate the English and French responses with a "\*\*".

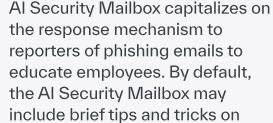
Potential prompt:

When crafting the response emails,

ensure that each message includes a

tip on how the reporter can improve

their cybersecurity awareness and



# education could capitalize even further on the response motion.

how to identify malicious content, but encouraging more verbose

Have Fun with It! Make it Engaging! Typical interactions between employees and security teams can be challenging, but it's not the fault of the security team! Reminders about training, understanding policies, and

updates on MFA or passwords

Security Analyst should be fun

can feel burdensome. The responses sent by the Al

and engaging and result in a positive experience for the employees.

improvement.

remain vigilant.

Potential prompt:

**Potential prompt:** 

End every response email with a fun

analogy about cybersecurity and home



## **Encourage Reporters** to Contact the **Security Team**

We understand that an Al Security Analyst might not be useful for every action. In the event that an employee needs a more hands-on response, we recommend providing a medium to request that via the Al Security Analyst.

**Potential prompt:** 

End every message with the following:

If you want to get in touch with the

security team, please email

xxxx@companydomain.com.



# Unlock the Power of

the Al Security Analyst "Al Security Mailbox automates the user-reported email workflow 100%, so we don't spend any time on it. The user reports it, and if it's malicious, Abnormal just removes it from inboxes. The solution can actually point out what in the email is malicious, which is

- Jeff Deakins, Director of Information Security and Infrastructure at Marmon Holdings.

really the ability to coach and drive security awareness."